

MEDICATION REGULATIONS

St. Lucas Lutheran School will not supply over the counter (OTC) medication of ANY kind. Any medication a student needs (Sudafed, Tylenol, Advil, Cough Drops, etc.) must be supplied by each student's parent or guardian, in the manufacturer's original package. These over the counter medications can be kept in the office with the exception of cough drops. All medications are for personal use only and cannot be shared with any other persons. A completed Parent/Guardian Medication Authorization Form listing all medication your student will be keeping in the office is attached and required.

If you want to provide medication (OTC-over the counter or prescribed medication by the child's physician) that would be kept for your child in the St. Lucas office, you will need to fill out a Parent/Guardian Medication Authorization Form and hand it in to the office along with the medication in its original package with dosage amounts and times listed on the bottle - FOR EACH CHILD; in other words, siblings may not share medication from the same bottle or container, and a parent authorization form is needed for each child.

PRESCRIPTION MEDICATION MUST BE STORED IN OUR SCHOOL OFFICE. In the case of liquid medication, the family should also provide the means of dispensation (spoon, cup, etc., with the necessary measurements displayed).

All medication provided by school families will be secure in a locked container. The front office personnel - Mrs. Theisen – will be able to dispense medication.

There are two attachments to this letter:

- * **Medication Dispensation** - Parent Form (To be given to the school office if you would like the school to administer ANY medication, prescription and/or OTC medication)
- * **Medication Dispensation - Asthma Inhaler Form** (To be given to the school office if your child needs an inhaler at school or at school related events)

A Food Allergy Action Plan form is also available in the school office. Please stop by to pick one up if your student may encounter issues related to food allergies while at school or school related activities.

Please contact the school office if you have any questions: 262-626-2680. Thank you.